

Mobile Food Truck Business Registration Process

How to apply?

Mobile food trucks are required to have a city business registration. Please complete a Business Registration Application and submit copies of your Food Permit and Fire Inspection. Applications can be obtained on the City of Rio Rancho website at <https://rrnm.gov/409/Business-LicenseRegistration-Instruction> or by contacting the City Clerk's Office at (505) 891-5004.

Required at time of submission:

1. Completed Business Registration application. *If you have more than one food truck, each truck shall be registered separately.*
2. Food Permit from NM Environment Department
Phone: (505) 771-5980; Website: <https://www.env.nm.gov/>; 4359 Jager Dr, Suite B, Rio Rancho, NM 87144
2. Signed Fire Inspection from Rio Rancho Fire Marshal
Phone: (505) 891-5924; Email: jmartinez@rrnm.gov

Fee (per truck):

\$35.00 - Registration Fee

\$30.00 - Fire Inspection Fee

\$65.00 Total Annual Fee



Frequently Asked Questions:

Where can a food truck be parked? One food truck on any non-residentially zoned property with written permission from the land owner. For more parking info contact Planning Division at (505) 891-5005 or planning@rrnm.gov

What if only prepackaged food is being sold? A letter indicating this must be obtained from NMED and submitted with application.

Does an application need to be submitted for multiple trucks? Yes, each truck is required to have a separate business registration, fire inspection, and food permit.