



CITY OF RIO RANCHO  
DEPARTMENT OF FINANCIAL SERVICES  
PURCHASING DIVISION  
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**ADDENDUM NO (1) One**  
**RFP 21-PW-009**  
**Design of the Westside Boulevard Bike and Pedestrian Path**

November 5, 2020

Addendum Number (1) One forms part of the contract documents and modifies them in the manner and extent set forth below.

**ATTENTION OFFERORS**

- **Questions and Answers**

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1. **Question:** Will the City accept an electronic copy on a USB drive in lieu of a CD/DVD as indicated in section 3.2.3 of the RFP?

***Answer:** Yes, the City will accept electronic copies of submissions to be provided on a USB drive.*

2. **Question:** Will the City accept emailed copies of the reference forms directly from client references instead of hard copies submitted with the proposal?

***Answer:** Yes, the City will allow for Reference Forms to be submitted via email in lieu of being submitted with Offerors sealed proposals. Please submit completed Appendix D - Reference Forms to [aserna-sanchez@rrnm.gov](mailto:aserna-sanchez@rrnm.gov) no later than 10:00 AM, Thursday, November 12, 2020.*

3. **Question:** How will reference form rating categories be scored if specific services were not provided as part of the scope, for example, construction phase services?

***Answer:** References will be rated pursuant to the form in the RFP.*

4. **Question:** What is the funding source for this project? Are they Federal funds to be administered by NMDOT?

***Answer:** Funding sources are located on the Mid-Region Council of Governments website. Yes the federal funds are to be administered by NMDOT.*

5. **Question:** What are the certification requirements for this project?

**Answer:** *Certification requirements will comply with the funding source requirements.*

6. **Question:** Does this project require lighting for the alignment?

**Answer:** *Lighting will be pursuant to the City of Rio Rancho's requirements.*

7. **Question:** How does the City wish labor efforts to be presented for subconsultant services, also as staff hour estimates?

**Answer:** *Subconsultant hours will be in the same format as the prime consultant*

8. **Question:** Is a Traffic Impact Analysis required?

**Answer:** *A Traffic Impact Analysis will not be required.*

**All other provisions of the Contract Documents shall remain unchanged. Each Offeror should ensure that they have received all addenda and amendments to this RFP before submitting their proposal.**