



CITY OF RIO RANCHO  
DEPARTMENT OF FINANCIAL SERVICES  
PURCHASING DIVISION  
3200 Civic Center Circle NE – Suite 300  
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**ADDENDUM NUMBER (1) ONE**  
**IFB 21-BM-009**  
**GEOHERMAL AND HVAC MAINTENANCE AND REPAIR SERVICES FOR CITY**  
**HALL**

September 21, 2020

Addendum Number (1) One forms part of the contract documents and modifies them in the manner set forth below.

**ATTENTION CONTRACTORS**

- Revised Bid Opening Date
- On-Site Visit
- Questions and Answers

**Revised Bid Opening Date**

Due to the current health concerns and the changing environment in respect to COVID-19 the City is requesting all bid submissions be submitted via email to mschimmel@rrnm.gov on October 8, 2020 no later than 11:00 AM MST. The City will conduct the public bid opening and reading of bids received via the GoToMeeting service. A link will be provided on the City's website. Bidders must submit their original bid in a sealed envelope or container via USPS or other mailing service no later than October 13, 2020 to the address specified in the bid document. Bidders will be deemed Non-Responsive if original physical bid submissions are received after the aforementioned date.

Due to the submission date change, the Question and Addendum will also be modified to the following dates:

- Question Deadline: September 28, 2020 by 5:00 PM MST
- Addendum Deadline: October 1, 2020

**Additional On-Site Visit**

A non-mandatory second on-site visit will be held out front of City Hall on the eastside at 3200 Civic Center Circle NE, Rio Rancho, NM 87144 on September 23, 2020 at 10:00 AM. Interested Bidders will only be allowed **one (1)** representative from their company to attend. All attendees will be required to wear a face covering or mask and maintain at least a 6ft distance between other attendees. This will be the last opportunity of interested Bidders to have on-site access prior to bid submission.

**Questions and Answers**

**1. Question:** What availability do you have and could more than one person attend?

**Answer:** A second site visit will be allowed, please see information above regarding those allowed to attend.

**As provided on page 27 of the Bid Documents, Bidders shall acknowledge receipt of Addendum Number (1) One. All other provisions of the Contract Documents shall remain unchanged.**