



SIGN IN SHEET
IFB 21-PW-009 Pre-Bid Meeting
GEOTHERMAL AND HVAC MAINTENANCE
AND REPAIR SERVICES FOR CITY HALL
September 17, 2020 at 9:00 AM MST

This IFB is issued on behalf of the City of Rio Rancho by the Purchasing Office, which is **THE SOLE POINT OF CONTACT DURING THE PROCUREMENT PROCESS**. Communications initiated by a respondent to this IFB (the "Offeror") with members of the Governing Body or City personnel, other than as coordinated by the Point of Contact noted below, shall be grounds for Offeror disqualification. Any inquiries or requests during this procurement shall be submitted to the following Point of Contact in writing.

Matthew Schimmel

Sole Point of Contact's Name

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Phone

Financial Services – Purchasing Division

City Department

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