



City of Vision

Department of Public Works
Engineering Division
Pre-Bid Conference

PRE-BID CONFERENCE AGENDA

Date: July 23, 2020

Time: 11:00 AM

Location: Conference Call
GoToMeeting

Project Name: Wastewater Treatment Plant 2 Solids Handling Improvements

Project Number: WW2030

1. INTRODUCTIONS / SIGN-IN SHEET

City Staff:

- Public Works Director/City Engineer: BJ Gottlieb
- Public Works Deputy Director: Jamie Marrufo
- Utility Director: Jim Chiasson
- Utility Deputy Director: Steve Gallegos
- Project Manager/Engineer: Arnell Friedt
- Purchasing and Contracts Manager: Shonna Ybarra
- Purchasing Specialist: Matthew Schimmel

2. PROJECT OVERVIEW

The City of Rio Rancho is requesting formal bids for for the rehabilitation of Wastewater Treatment Plant 2 dewatering system by replacing existing belt filter press, polymer mixing system, sludge feed pipe, flow splitting method, and control panels. The Dewatering Building will include upgrades for removal and replacing existing HVAC system, portion of exterior wall, windows, doors, lighting, receptacles, floor drains, and rehabilitating office space on first and second floor.

3. FUNDING

Utility Funds

4. BID DOCUMENTS, PLANS, AND TECHNICAL SPECIFICATIONS

All bidding documents, including plans, specifications, and addenda are available on the City of Rio Rancho's IFB/RFP Posting webpage via the following link in electronic format: <https://www.rrnm.gov/Bid>.

5. STATE WAGE RATES

Information on the current State Wage Rates are included in the Bid Documents.



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6. PERMITTING / LICENSE AGREEMENTS

Contractor is responsible for obtaining all other permits required to perform the work including traffic control permits.

7. CONSTRUCTION STAGING AREA

Contractor is solely responsible for selecting the staging area; however, if the Contractor would like to use property owned by the City, then they shall coordinate with the City's Project Manager/Engineer. The City reserves the right to allow or not allow the Contractor to use the City's property. The Contractor shall notify the City's Project Manager/Engineer where the staging area is located.

8. SCHEDULE

Contract time is 180 calendar days after receipt of Notice to Proceed for substantial completion.

9. LIQUIDATED DAMAGES

Liquidated Damages (LD) will be \$ 2500 for each day that expires after substantial completion.

10. IMPORTANT DATES

- Question Deadline: August 3, 2020 by 5:00 PM Mountain Standard Time (MST)
- Addendum Deadline: August 6, 2020
- **Bids are Due by: August 13, 2020 by 11:00 AM MST**
- Bids remain subject to acceptance 60-days after bid opening.

11. BID PACKET

The list below is not an all-inclusive list, for a full list of items required for Bid submission please refer to the Bid Documents. The Bid submission packet must include:

- Bid Submission Cover Page
- Bid Form
- Bidder's Listing of Subcontractors
- Bid Bond
- Equal Employment Opportunity Certification (EEOC) Form
- Non-Collusion Affidavit

Failure to submit any of the required attachments will be grounds for deeming bid non-responsive.



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Make sure **Prime AND Subcontractors** are currently registered with the Department of Workforce Solutions.

Make sure to acknowledge any addenda on your bid form.

12. QUESTIONS / ADJOURN

Submit written questions to Matthew Schimmel by e-mail at mschimmel@rrnm.gov.