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**ADDENDUM NUMBER ONE (1)
RFP 20-AD-014
FEDERAL LOBBYIST SERVICES**

June 17, 2020

Addendum Number One (1) forms part of the contract documents and modifies them in the manner and extent set forth below.

ATTENTION OFFERORS

- Questions and Answers

Questions and Answers:

Question: The cover page of RFP 20-AD-014 states the submittal due date as Tuesday, June 23, 2020 at 10 a.m., however the schedule on page 3 states the submittal due date as Wednesday, June 24, 2020 at 10 a.m. Please advise which due date is correct.

Answer: The correct submission date is 6/24/2020 by 10:00 AM as noted in the Schedule of Events located on page 3 of the RFP document.

Question: Section 3.2.2 states that the proposal “shall be divided into two clearly defined sections.” What should be included in these two sections as 3.2.2.a, b, and c are three sections?

Answer: Correct, there should be three (3) parts of each Offeror’s proposal as described in 3.2.2a through 3.2.2.c.

Question: Is “Section 3; Cost Proposal” counted in the page count of 5 pages ?

Answer: The Cost Proposal is not included in the total page count of 5 pages.

All other provisions of the Contract Documents shall remain unchanged. Each Offeror should ensure that they have received all addenda and amendments to this RFP before submitting their proposal.