

Water Service Information

Service Start Date: _____

Ownership: Own Rent* Property Manager* Foreclosed/HUD/Short Sale
 Yes No

* Signed Rental/Lease/Property Management Agreement is Required

Water is: On Off * Unknown* * Must submit a [Release](#) or a [Home Connect Form](#).

Service Address: _____
Address City State Zip

Mailing Address: _____
Address City State Zip

Do you presently have/had water/wastewater services with the City of Rio Rancho? If so, what address?

_____ Address City State Zip

Is this address to be terminated? Yes No If yes, what date?

Applicant Information

Business Name: _____
Phone with area code: _____
Fax with area code: _____
Primary Contact Name(s): _____
Federal Tax ID #: _____

Emergency Contact

Name: _____ Phone: _____

Ordinances

| | |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Section 51.04A | Connection Charge: All new accounts will be assessed an administrative fee of forty-five (\$45.00) dollars. |
| Section 51.05D and Section 51.12D | All customers shall be given at least twenty-one calendar days from the date of rendition of a bill for payment in full before the bill is deemed delinquent. A late fee will be assessed that is a percent of the amount owed. A delinquency charge per month, which accrues daily, will be assessed on any amount, which remains unpaid after the due date. Each calendar year, a customer will be allowed one late payment without penalty. Deposits for commercial, multi-family residential, industrial and reclaimed water customers shall be equal to three months' utility charges for a like and similar customer. |
| Section 51.05H | Returned Check Charge: "The utility shall assess a returned check charge in the event of the customer's check or bank draft is returned." Fee is twenty-five (\$25.00) dollars. |
| Section 51.06B | Security Deposits, Guarantees of payment: Deposits for commercial, multi-family residential, industrial and reclaimed customers shall be equal to three months' utility charges for a like and similar customer. |
| Section 51.09K | Reconnection Charge: Any customer whose service is involuntarily disconnected will be required to pay a reconnection fee in addition to all other fees and charges before being reconnected to the utility. Fee is forty-five (\$45.00) dollars. |

Acknowledgement and Signature

I understand that a deposit will be required if a letter of reference is not provided within 30 days of the service start date. I am able to call the office at (505) 891-5020 from 8:00 AM to 5:00 PM Monday through Friday to request deposit information from any Utility Service Specialist.

Applicant Signature: _____ **Date:** _____

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